

HOW TO STUDY, MANUSCRIPT STYLE

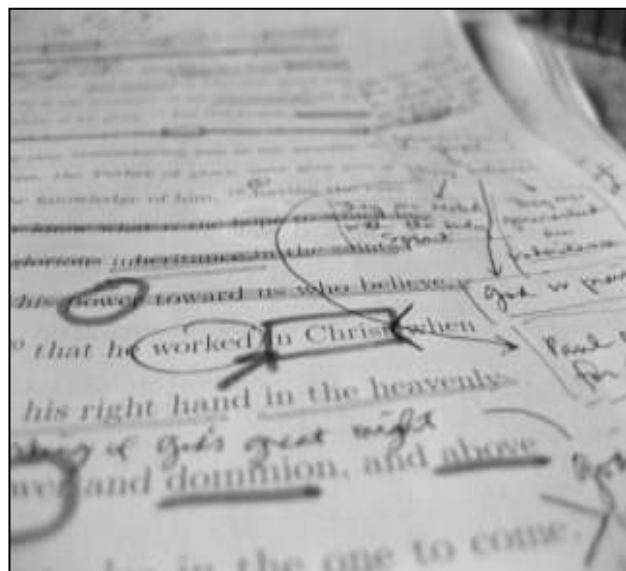
READ & STUDY—Look for the W's

WHO is involved | WHEN did it happen | WHERE is it happening
WHAT is taking place | HOW is it happening, and then... ask the
WHY questions regarding what the author's message is about.

Who? What?
When? Where?
Why? How?



MARK IT UP! Use colored pens/pencils. A four-colored pen can be very handy. Don't worry about getting it perfect, just mark it up!



Use pens and pencils to draw

--Circles around places and people --Boxes around whatever you'd like --Underline key quotes/interactions--Clouds on wherever you feel like --Identify change of scene, watch for contrasts, repetitions, titles, key words, etc.
--Notes go in margins and in between lines....



REFLECT, PRAY, ACT

How does what you're studying apply to you and where you are with God, others, etc.? Keep a personal journal on the back of the pages. Use it to record your thoughts, prayers and new actions.

DISCUSS WITH OTHERS

Share one-on-one or in a group.

You should have a facilitator to lead discussion but no one is the expert. The goal is that EVERYONE contributes their insights. If you're quiet, please speak up, and if you're too talkative... well... not so much. Make the text real in your personal life—together!



HOW TO LEAD, MANUSCRIPT STYLE

--READ the section together out loud. Such reading gives the group a sense of initial togetherness.

--STUDY individually for 15-30 minutes—as long as members are engaged—with colored pens.

--DISCUSS your observations together which can be done one-to-one or within the small group.

Ask the W questions: *Who's involved & where? What's going on & when? How's it happening?*

--DRAW OUT the key interpretative questions/conclusions within a small group discussion: *Why?*

--WRAP-UP with the leader summarizing key points which should lead into personal application. ---

--APPLY the insights you've gain through further one-to-one or small group sharing/prayer/action.

THE BOOK OF ECCLESIASTES

1The words of the Teacher, son of David, king in Jerusalem: 2"Meaningless! Meaningless!" says the Teacher. "Utterly meaningless! Everything is meaningless." 3What does man gain from all his labor at which he toils under the sun? 4Generations come and generations go, but the earth remains forever. 5The sun rises and the sun sets, and hurries back to where it rises. 6The wind blows to the south and turns to the north; round and round it goes, ever returning on its course. 7All streams flow into the sea, yet the sea is never full. To the place the streams come from, there they return again. 8All things are wearisome, more than one can say. The eye never has enough of seeing, nor the ear its fill of hearing. 9What has been will be again, what has been done will be done again; there is nothing new under the sun. 10Is there anything of which one can say, "Look! This is something new"? It was here already, long ago; it was here before our time. 11There is no remembrance of men of old, and even those who are yet to come will not be remembered by those who follow. 12I, the Teacher, was king over Israel in Jerusalem. 13I devoted myself to study and to explore by wisdom all that is done under heaven. What a heavy burden God has laid on men! 14I have seen all the things that are done under the sun; all of them are meaningless, a chasing after the wind. 15What is twisted cannot be straightened; what is lacking cannot be counted. 16I thought to myself, "Look, I have grown and increased in wisdom more than

anyone who has ruled over Jerusalem before me; I have experienced much of wisdom and knowledge." 17Then I applied myself to the understanding of wisdom, and also of madness and folly, but I learned that this, too, is a chasing after the wind. 18For with much wisdom comes much sorrow; the more knowledge, the more grief. 2:1I thought in my heart, "Come now, I will test you with pleasure to find out what is good." But that also proved to be meaningless. 2"Laughter," I said, "is foolish. And what does pleasure accomplish?" 3I tried cheering myself with wine, and embracing folly—my mind still guiding me with wisdom. I wanted to see what was worthwhile for men to do under heaven during the few days of their lives. 4I undertook great projects: I built houses for myself and planted vineyards. 5I made gardens and parks and planted all kinds of fruit trees in them. 6I made reservoirs to water groves of flourishing trees. 7I bought male and female slaves and had other slaves who were born in my house. I also owned more herds and flocks than anyone in Jerusalem before me. 8I amassed silver and gold for myself, and the treasure of kings and provinces. I acquired men and women singers, and a harem as well—the delights of the heart of man. 9I became greater by far than anyone in Jerusalem before me. In all this my wisdom stayed with me. 10I denied myself nothing my eyes desired; I refused my heart no pleasure. My heart took delight in all my work, and this was the reward for all my labor. 11Yet when I surveyed all that my hands had done and what I had toiled to achieve, everything was meaningless, a chasing after the wind; nothing was gained under the sun.

12Then I turned my thoughts to consider wisdom, and also madness and folly. What more can the king's successor do than what has already been done? 13I saw that wisdom is better than folly, just as light is better than darkness. 14The wise man has eyes in his head, while the fool walks in the darkness; but I came to realize that the same fate overtakes them both. 15Then I thought in my heart, "The fate of the fool will overtake me also. What then do I gain by being wise?" I said in my heart, "This too is meaningless." 16For the wise man, like the fool, will not be long remembered; in days to come both will be forgotten. Like the fool, the wise man too must die! 17So I hated life, because the work that is done under the sun was grievous to me. All of it is meaningless, a chasing after the wind. 18I hated all the things I had toiled for under the sun, because I must leave them to the one who comes after me. 19And who knows whether he will be a wise man or a fool? Yet he will have control over all the work into which I have poured my effort and skill under the sun. This too is meaningless. 20So my heart began to despair over all my toilsome labor under the sun. 21For a man may do his work with wisdom, knowledge and skill, and then he must leave all he owns to someone who has not worked for it. This too is meaningless and a great misfortune. 22What does a man get for all the toil and anxious striving with which he labors under the sun? 23All his days his work is pain and grief; even at night his mind does not rest. This too is meaningless. 24A man can do nothing better than to eat and drink and find satisfaction in his work. This too, I see, is from the hand

of God, 25for without him, who can eat or find enjoyment? 26To the man who pleases him, God gives wisdom, knowledge and happiness, but to the sinner he gives the task of gathering and storing up wealth to hand it over to the one who pleases God. This too is meaningless, a chasing after the wind. 3:1 There is a time for everything, and a season for every activity under heaven: 2a time to be born and a time to die, a time to plant and a time to uproot, 3a time to kill and a time to heal, a time to tear down and a time to build, 4a time to weep and a time to laugh, a time to mourn and a time to dance, 5a time to scatter stones and a time to gather them, a time to embrace and a time to refrain, 6a time to search and a time to give up, a time to keep and a time to throw away, 7a time to tear and a time to mend, a time to be silent and a time to speak, 8a time to love and a time to hate, a time for war and a time for peace. 9What does the worker gain from his toil? 10I have seen the burden God has laid on men. 11He has made everything beautiful in its time. He has also set eternity in the hearts of men; yet they cannot fathom what God has done from beginning to end. 12I know that there is nothing better for men than to be happy and do good while they live. 13That everyone may eat and drink, and find satisfaction in all his toil—this is the gift of God. 14I know that everything God does will endure forever; nothing can be added to it and nothing taken from it. God does it so that men will revere him. 15Whatever is has already been, and what will be has been before; and God will call the past to account. 16And I saw something else under the sun: In the place of

judgment—wickedness was there, in the place of justice—wickedness was there. 17I thought in my heart, "God will bring to judgment both the righteous and the wicked, for there will be a time for every activity, a time for every deed." 18I also thought, "As for men, God tests them so that they may see that they are like the animals. 19Man's fate is like that of the animals; the same fate awaits them both: As one dies, so dies the other. All have the same breath man has no advantage over the animal. Everything is meaningless. 20All go to the same place; all come from dust, and to dust all return. 21Who knows if the spirit of man rises upward and if the spirit of the animal goes down into the earth?" 22So I saw that there is nothing better for a man than to enjoy his work, because that is his lot. For who can bring him to see what will happen after him? 4:1Again I looked and saw all the oppression that was taking place under the sun: I saw the tears of the oppressed—and they have no comforter; power was on the side of their oppressors—and they have no comforter. 2And I declared that the dead, who had already died, are happier than the living, who are still alive. 3But better than both is he who has not yet been, who has not seen the evil that is done under the sun. 4And I saw that all labor and all achievement spring from man's envy of his neighbor. This too is meaningless, chasing after the wind. 5The fool folds his hands and ruins himself. 6Better one handful with tranquility than two handfuls with toil and chasing after the wind. 7Again I saw something meaningless under the sun: 8There was a man all alone; he had neither son nor brother. There was no end to his toil, yet his eyes were

not content with his wealth. "For whom am I toiling," he asked, "and why am I depriving myself of enjoyment?" This too is meaningless—a miserable business! 9Two are better than one, because they have a good return for their work: 10If one falls down, his friend can help him up. But pity the man who falls and has no one to help him up! 11Also, if two lie down together, they will keep warm. But how can one keep warm alone? 12Though one may be overpowered, two can defend themselves. A cord of three strands is not quickly broken. 13Better a poor but wise youth than an old but foolish king who no longer knows how to take warning. 14The youth may have come from prison to the kingship, or he may have been born in poverty within his kingdom. 15I saw that all who lived and walked under the sun followed the youth, the king's successor. 16There was no end to all the people who were before them. But those who came later were not pleased with the successor. This too is meaningless, a chasing after the wind. 5:1Guard your steps when you go to the house of God. Go near to listen rather than to offer the sacrifice of fools, who do not know that they do wrong. 2Do not be quick with your mouth, do not be hasty in your heart to utter anything before God. God is in heaven and you are on earth, so let your words be few. 3As a dream comes when there are many cares, so the speech of a fool when there are many words. 4When you make a vow to God, do not delay in fulfilling it. He has no pleasure in fools; fulfill your vow. 5It is better not to vow than to make a vow and not fulfill it. 6Do not let your mouth lead you into sin. And do not protest to the temple

messenger, "My vow was a mistake." Why should God be angry at what you say and destroy the work of your hands? 7Much dreaming and many words are meaningless. Therefore stand in awe of God. 8If you see the poor oppressed in a district, and justice and rights denied, do not be surprised at such things; for one official is eyed by a higher one, and over them both are others higher still. 9The increase from the land is taken by all; the king himself profits from the fields. 10Whoever loves money never has money enough; whoever loves wealth is never satisfied with his income. This too is meaningless. 11As goods increase, so do those who consume them. And what benefit are they to the owner except to feast his eyes on them? 12The sleep of a laborer is sweet, whether he eats little or much, but the abundance of a rich man permits him no sleep. 13I have seen a grievous evil under the sun: wealth hoarded to the harm of its owner, 14or wealth lost through some misfortune, so that when he has a son there is nothing left for him. 15Naked a man comes from his mother's womb, and as he comes, so he departs. He takes nothing from his labor that he can carry in his hand. 16This too is a grievous evil: As a man comes, so he departs, and what does he gain, since he toils for the wind? 17All his days he eats in darkness, with great frustration, affliction and anger. 18Then I realized that it is good and proper for a man to eat and drink, and to find satisfaction in his toilsome labor under the sun during the few days of life God has given him—for this is his lot. 19Moreover, when God gives any man wealth and possessions, and enables him to enjoy them, to accept

his lot and be happy in his work—this is a gift of God. 20He seldom reflects on the days of his life, because God keeps him occupied with gladness of heart. 6:1I have seen another evil under the sun, and it weighs heavily on men: 2God gives a man wealth, possessions and honor, so that he lacks nothing his heart desires, but God does not enable him to enjoy them, and a stranger enjoys them instead. This is meaningless, a grievous evil. 3A man may have a hundred children and live many years; yet no matter how long he lives, if he cannot enjoy his prosperity and does not receive proper burial, I say that a stillborn child is better off than he. 4It comes without meaning, it departs in darkness, and in darkness its name is shrouded. 5though it never saw the sun or knew anything, it has more rest than does that man-6even if he lives a thousand years twice over but fails to enjoy his prosperity. Do not all go to the same place? 7All man's efforts are for his mouth, yet his appetite is never satisfied. 8What advantage has a wise man over a fool? What does a poor man gain by knowing how to conduct himself before others? 9Better what the eye sees than the roving of the appetite. This too is meaningless, a chasing after the wind. 10Whatever exists has already been named, and what man is has been known; no man can contend with one who is stronger than he. 11The more the words, the less the meaning, and how does that profit anyone? 12For who knows what is good for a man in life, during the few and meaningless days he passes through like a shadow? Who can tell him what will happen under the sun after he is gone? 7: 1A good name is better than fine perfume, and

the day of death better than the day of birth. 2It is better to go to a house of mourning than to go to a house of feasting, for death is the destiny of every man; the living should take this to heart. 3Sorrow is better than laughter, because a sad face is good for the heart. 4The heart of the wise is in the house of mourning, but the heart of fools is in the house of pleasure. 5It is better to heed a wise man's rebuke than to listen to the song of fools. 6Like the crackling of thorns under the pot, so is the laughter of fools. This too is meaningless. 7Extortion turns a wise man into a fool, and a bribe corrupts the heart. 8The end of a matter is better than its beginning, and patience is better than pride. 9Do not be quickly provoked in your spirit, for anger resides in the lap of fools. 10Do not say, "Why were the old days better than these?" For it is not wise to ask such questions. 11Wisdom, like an inheritance, is a good thing and benefits those who see the sun. 12Wisdom is a shelter as money is a shelter, but the advantage of knowledge is this: that wisdom preserves the life of its possessor. 13Consider what God has done: Who can straighten what he has made crooked? 14When times are good, be happy; but when times are bad, consider: God has made the one as well as the other. Therefore, a man cannot discover anything about his future. 15In this meaningless life of mine I have seen both of these: a righteous man perishing in his righteousness, and a wicked man living long in his wickedness. 16Do not be overrighteous, neither be overwise—why destroy yourself? 17Do not be overwicked, and do not be a fool—why die before your time? 18It is good

to grasp the one and not let go of the other. The man who fears God will avoid all extremes . 19Wisdom makes one wise man more powerful than ten rulers in a city. 20There is not a righteous man on earth who does what is right and never sins. 21Do not pay attention to every word people say, or you may hear your servant cursing you-22for you know in your heart that many times you yourself have cursed others. 23All this I tested by wisdom and I said, "I am determined to be wise"—but this was beyond me. 24Whatever wisdom may be, it is far off and most profound—who can discover it? 25So I turned my mind to understand, to investigate and to search out wisdom and the scheme of things and to understand the stupidity of wickedness and the madness of folly. 26I find more bitter than death the woman who is a snare, whose heart is a trap and whose hands are chains. The man who pleases God will escape her, but the sinner she will ensnare. 27"Look," says the Teacher, "this is what I have discovered: "Adding one thing to another to discover the scheme of things-28while I was still searching but not finding—I found one upright man among a thousand, but not one upright woman among them all. 29This only have I found: God made mankind upright, but men have gone in search of many schemes. 8:1Who is like the wise man? Who knows the explanation of things? Wisdom brightens a man's face and changes its hard appearance. 2Obey the king's command, I say, because you took an oath before God. 3Do not be in a hurry to leave the king's presence. Do not stand up for a bad cause, for he will do whatever he pleases. 4Since a king's word is

supreme, who can say to him, "What are you doing?" 5Whoever obeys his command will come to no harm, and the wise heart will know the proper time and procedure. 6For there is a proper time and procedure for every matter, though a man's misery weighs heavily upon him. 7Since no man knows the future, who can tell him what is to come? 8No man has power over the wind to contain it; so no one has power over the day of his death. As no one is discharged in time of war, so wickedness will not release those who practice it. 9All this I saw, as I applied my mind to everything done under the sun. There is a time when a man lords it over others to his own hurt. 10Then too, I saw the wicked buried—those who used to come and go from the holy place and receive praise in the city where they did this. This too is meaningless. 11When the sentence for a crime is not quickly carried out, the hearts of the people are filled with schemes to do wrong. 12Although a wicked man commits a hundred crimes and still lives a long time, I know that it will go better with God-fearing men, who are reverent before God. 13Yet because the wicked do not fear God, it will not go well with them, and their days will not lengthen like a shadow. 14There is something else meaningless that occurs on earth: righteous men who get what the wicked deserve, and wicked men who get what the righteous deserve. This too, I say, is meaningless. 15So I commend the enjoyment of life, because nothing is better for a man under the sun than to eat and drink and be glad. Then joy will accompany him in his work all the days of the life God has given him under the sun. 16When I applied my mind to

know wisdom and to observe man's labor on earth—his eyes not seeing sleep day or night- 17then I saw all that God has done. No one can comprehend what goes on under the sun. Despite all his efforts to search it out, man cannot discover its meaning. Even if a wise man claims he knows, he cannot really comprehend it. 9:1So I reflected on all this and concluded that the righteous and the wise and what they do are in God's hands, but no man knows whether love or hate awaits him. 2All share a common destiny—the righteous and the wicked, the good and the bad, the clean and the unclean, those who offer sacrifices and those who do not. As it is with the good man, so with the sinner; as it is with those who take oaths, so with those who are afraid to take them. 3This is the evil in everything that happens under the sun: The same destiny overtakes all. The hearts of men, moreover, are full of evil and there is madness in their hearts while they live, and afterward they join the dead. 4Anyone who is among the living has hope—even a live dog is better off than a dead lion! 5For the living know that they will die, but the dead know nothing; they have no further reward, and even the memory of them is forgotten. 6Their love, their hate and their jealousy have long since vanished; never again will they have a part in anything that happens under the sun. 7Go, eat your food with gladness, and drink your wine with a joyful heart, for it is now that God favors what you do. 8Always be clothed in white, and always anoint your head with oil. 9Enjoy life with your wife, whom you love, all the days of this meaningless life that God has given you under the sun— all your

meaningless days. For this is your lot in life and in your toilsome labor under the sun. 10Whatever your hand finds to do, do it with all your might, for in the grave, where you are going, there is neither working nor planning nor knowledge nor wisdom. 11I have seen something else under the sun: The race is not to the swift or the battle to the strong, nor does food come to the wise or wealth to the brilliant or favor to the learned; but time and chance happen to them all. 12Moreover, no man knows when his hour will come: As fish are caught in a cruel net, or birds are taken in a snare, so men are trapped by evil times that fall unexpectedly upon them. 13I also saw under the sun this example of wisdom that greatly impressed me: 14There was once a small city with only a few people in it. And a powerful king came against it, surrounded it and built huge siegeworks against it. 15Now there lived in that city a man poor but wise, and he saved the city by his wisdom. But nobody remembered that poor man. 16So I said, "Wisdom is better than strength." But the poor man's wisdom is despised, and his words are no longer heeded. 17The quiet words of the wise are more to be heeded than the shouts of a ruler of fools. 18Wisdom is better than weapons of war, but one sinner destroys much good. 10:1As dead flies give perfume a bad smell, so a little folly outweighs wisdom and honor. 2The heart of the wise inclines to the right, but the heart of the fool to the left. 3Even as he walks along the road, the fool lacks sense and shows everyone how stupid he is. 4If a ruler's anger rises against you, do not leave your post; calmness can lay great errors to rest. 5There is an evil I have seen

under the sun, the sort of error that arises from a ruler: 6Fools are put in many high positions, while the rich occupy the low ones. 7I have seen slaves on horseback, while princes go on foot like slaves. 8Whoever digs a pit may fall into it; whoever breaks through a wall may be bitten by a snake. 9Whoever quarries stones may be injured by them; whoever splits logs may be endangered by them. 10If the ax is dull and its edge unsharpened, more strength is needed but skill will bring success. 11If a snake bites before it is charmed, there is no profit for the charmer. 12Words from a wise man's mouth are gracious, but a fool is consumed by his own lips. 13At the beginning his words are folly; at the end they are wicked madness-14and the fool multiplies words. No one knows what is coming—who can tell him what will happen after him? 15A fool's work wearies him; he does not know the way to town. 16Woe to you, O land whose king was a servant and whose princes feast in the morning. 17Blessed are you, O land whose king is of noble birth and whose princes eat at a proper time—for strength and not for drunkenness. 18If a man is lazy, the rafters sag; if his hands are idle, the house leaks. 19A feast is made for laughter, and wine makes life merry, but money is the answer for everything. 20Do not revile the king even in your thoughts, or curse the rich in your bedroom, because a bird of the air may carry your words, and a bird on the wing may report what you say. 11:1Cast your bread upon the waters, for after many days you will find it again. 2Give portions to seven, yes to eight, for you do not know what disaster may come upon the land.

3If clouds are full of water, they pour rain upon the earth. Whether a tree falls to the south or to the north, in the place where it falls, there will it lie.

4Whoever watches the wind will not plant; whoever looks at the clouds will not reap. 5As you do not know the path of the wind, or how the body is formed in a mother's womb, so you cannot understand the work of God, the Maker of all things. 6Sow your seed in the morning, and at evening let not your hands be idle, for you do not know which will succeed, whether this or that, or whether both will do equally well. 7Light is sweet, and it pleases the eyes to see the sun. 8However many years a man may live, let him enjoy them all. But let him remember the days of darkness, for they will be many. Everything to come is meaningless. 9Be happy, young man, while you are young, and let your heart give you joy in the days of your youth. Follow the ways of your heart and whatever your eyes see, but know that for all these things God will bring you to judgment. 10So then, banish anxiety from your heart and cast off the troubles of your body, for youth and vigor are meaningless. 12:1Remember your Creator in the days of your youth, before the days of trouble come and the years approach when you will say, "I find no pleasure in them"-2before the sun and the light and the moon and the stars grow dark, and the clouds return after the rain; 3when the keepers of the house tremble, and the strong men stoop, when the grinders cease because they are few, and those looking through the windows grow dim; 4when the doors to the street are closed and the sound of grinding fades; when men rise up at the sound of birds, but all

their songs grow faint; 5when men are afraid of heights and of dangers in the streets; when the almond tree blossoms and the grasshopper drags himself along and desire no longer is stirred. Then man goes to his eternal home and mourners go about the streets. 6Remember him—before the silver cord is severed, or the golden bowl is broken; before the pitcher is shattered at the spring, or the wheel broken at the well, 7and the dust returns to the ground it came from, and the spirit returns to God who gave it. 8"Meaningless! Meaningless!" says the Teacher. "Everything is meaningless!" 9Not only was the Teacher wise, but also he imparted knowledge to the people. He pondered and searched out and set in order many proverbs. 10The Teacher searched to find just the right words, and what he wrote was upright and true. 11The words of the wise are like goads, their collected sayings like firmly embedded nails—given by one Shepherd. 12Be warned, my son, of anything in addition to them. Of making many books there is no end, and much study wearies the body. 13Now all has been heard; here is the conclusion of the matter: Fear God and keep his commandments, for this is the whole duty of man. 14For God will bring every deed into judgment, including every hidden thing, whether it is good or evil.